

# Health Services Management

Significant changes are taking place in the health field due to advancing technology, an aging population, innovative approaches to the payment for care, and a dynamic health care delivery system. Many of these changes are creating excellent opportunities for persons interested in a career in health services management. Graduates of the program have been employed in hospitals, nursing homes, physician practice management, government service, and the health insurance industry. They have accepted positions as administrators and health professionals in finance, marketing, planning, and data management, as well as many other capacities in the health care field. Others have successfully pursued graduate studies.

The Health Services Management Program blends business management with health services management, preparing the student to work in or manage programs and facilities in a health services environment. Coursework is designed to acquaint the student with various aspects of the health care delivery system. Topics include: health care delivery, health law, health economics, facility administration, budgeting and reimbursement. Business coursework includes: accounting and human resources management. A strong emphasis throughout the curriculum is on computer applications in data analysis, management and decision-making. This combination of coursework in the program has enabled students to successfully enter and excel in the health care field.

## Mission

The Health Services Management Program adopted the following mission statement to guide its curriculum, students and faculty in the pursuit of excellence.

*The mission of the Health Services Management (HSM) Program at the State University of New York Institute of Technology is to provide undergraduate students with a comprehensive understanding of the health care delivery system; to prepare students for an integrated health and business environment, an environment characterized by rapid changes in health care management, delivery, and financing systems; to offer an opportunity to apply classroom experience to the working environment; and to encourage participation in educationally-oriented community and public service. The HSM Program values and encourages: high quality academic and intellectual achievement by its faculty through development and enhancement of skills in new technologies in the health care field; the performance of health care related research which informs the policy, practitioner, and academic communities; and through community service through participation on health agency/organization related boards and advisory groups.*



## Certification

In the pursuit of excellence the Health Services Management Program has sought recognition from the most prestigious certifying body for undergraduate programs in Health Services Administration - The Association of University Programs in Health Administration (AUPHA); and was certified for full membership in 2001 and renewed in 2006. The following statement has been extracted from the AUPHA website: (<http://www.aupha.org>)

*The Association of University Programs in Health Administration (AUPHA) is a not-for-profit association of university-based educational programs, faculty, practitioners, and provider organizations. Its members are dedicated to continuously improving the field of health management and practice. It is the only non-profit entity of its kind that works to improve the delivery of health services throughout the world - and thus the health of citizens - by educating professional managers.*

*From its inception 50 years ago, membership in AUPHA has grown from seven graduate programs in the United States and Canada to more than 100 graduate and undergraduate university programs in North America. Schools of medicine, public health, allied health, and business administration house these interdisciplinary academic programs.*

*In addition to AUPHA's Program Members throughout North America, our membership also includes more than 100 international health administration programs and affiliated health care organizations. In addition, the Association's membership includes hundreds of educators, executives, corporations, individuals and libraries committed to the organization's mission.*



## Degree Program

The Health Services Management Program offers a Bachelor of Science (B.S.) in Health Services Management. The degree requires the completion of 124 semester hours, including: 56 hours specific to the major, 60 hours of Arts and Sciences and the remaining hours are open electives. A minimum of 30 hours must be completed at SUNYIT.

For transfer students, the Associate of Science (A.S.) or Associate of Arts (A.A.) degrees will facilitate a transfer into the Health Services Management Program. Regardless of the student's academic or professional background, a program of study can be developed to meet his/her specific needs.

As with all programs, degree requirements include a strong base of general education, conveying a diverse educational experience that the student can use beyond a chosen area of professional preparation.

Students will be required to maintain at least a 2.3 GPA in HSM courses to continue in the HSM program. A lower GPA will result in academic counseling.

Students may repeat courses only once without academic petition.

## Internship

The Health Services Management Program affords students an opportunity to apply their classroom experience to the work environment through an internship. Students work under the direction of a qualified preceptor in one of the many types of organizations involved in health care in New York or other states. The internship exposes the student to the various operational components of the organization, and they may prepare special reports or studies on behalf of the organization. In many cases, this is the student's first health related job experience and it has played a vital role in establishing a successful career path for health services management graduates.

To qualify for an internship, a student must have an overall cumulative average of at least 2.00, no less than a "C" in all health services management core and required business courses, health services management elective courses, and no less than a 2.30 cumulative average in health services management core and elective courses.

## Bachelor of Science Degree in Health Services Management

Courses	Credit Hour Requirements	SUNYIT Reference
<b>Arts and Sciences - General Education Requirements</b>		
Written Communications	1 course	ENG 101
Mathematics (elements of calc or higher)	1 course	MAT 112
Social Sciences	1 course	SOS 001
Science Elective	1 course	NSC 001
At least 3 of the following categories		
American History	1 course	AMH 001
Western Civilizations	1 course	WCV 001
Other Civilizations	1 course	OCV 001
Humanities	1 course	HUM 001
Arts	1 course	ART 001
Foreign Language	1 course	FLN 001
<b>Arts and Science - Other Requirements</b>		
Economics of Health Care	3	HSM 405
Communications (upper division)	4	COM 307
Lab Science	4	LSCI 000
Spreadsheets	1	CSC 000
Statistics	3	STA 000
Arts and Science Electives	Remaining Credits	ASCI 000
<b>TOTAL Arts and Sciences</b>	<b>60 credits</b>	
<b>HSM Core Course Requirements</b>		
Health Care Delivery in the US	3	HSM 201
Intro to Quantitative Methods in HSM	3	HSM 300
Health Care and the Law	3	HSM 309
Mgmt for the Health Professions	3	HSM 311
Introduction to Epidemiology	3	HSM 401
Health Care Marketing/Strategic Planning (HSM capstone course)	4	HSM 425
Financial Mgmt for HCO	3	HSM 435
Fin Mgmt for HCO - Case	1	HSM 436
Health Care Mgmt/Med Info Systems	3	HIM 435
HSM Electives	9	HSME 000
Other Electives with permission of the student's adviser or program director.		
HSM Internship	4 - 16	HSM 492
<b>TOTAL HSM Requirements</b>	<b>48 credits</b>	
<b>Business Credits</b>		
Financial Accounting	3	ACC 201
Human Resources Management	3	MGT 318
<b>Total Business Credits</b>	<b>6 credits</b>	
<b>Open Electives</b>		
Open Electives	8 - 10 Credits	
<b>TOTAL Degree Requirements</b>	<b>124 Credits</b>	

The following sample shows how a student could complete their studies in 4 years. This is only a sample, and with only a few exceptions, changes can be made to accommodate student needs.

#### 4 Year Plan - Health Services Management

##### Freshman Year:

Fall Semester (16 credits)	Spring Semester (16 credits)
Written Communications	Science Elective
Mathematics	Statistics
General Education	General Education
Arts and Science Elective	Arts and Science Elective

##### Sophomore Year

Fall Semester (16 credits)	Spring Semester (15 credits)
Lab Science	Arts and Science Elective
Social Science	Communication (upper division)
General Education	ACC 201
HSM 201	HSM 300
Spreadsheets	

##### Junior Year

Fall Semester (17 hours)	Spring Semester (15 hours)
ECO 405	Art and Science Elective
MGT 318	HSM 435
HSM 309	HSM 436
HSM 311	HSM 401
HSME	HIM 435
	HSME

##### Senior Year

Fall Semester (16 hours)	Spring Semester (12 - 16 credits)
HSM 425	Internship
HSME	
Open Elective	
Open Elective	

#### Health Services Management Minor

See academic minor section.

### Distance Learning

The Health Services Management Program makes its courses available and accessible to working professionals and persons who are place-bound without a Health Administration degree in their area. The web-based asynchronous learning mode allows students to work on their classes with a great deal of flexibility and within the confines of their personal circumstances. All that is required is a computer, an Internet connection and the desire to pursue a health services management degree. It should be noted that these courses are no different than their on-campus counterparts, and in some cases may be more difficult without classroom interaction. Students must be both disciplined to “attend class” and motivated to work through problems that might be easier to understand when presented on a blackboard. Some basic computer skills are necessary to begin this learning modality, and more advanced skills will be required with increased involvement in the curriculum. The Health Services Management Department uses the SUNY Learning Network (SLN) for course management and technical support. To visit the SLN, go to: [www.sln.suny.edu](http://www.sln.suny.edu). The undergraduate degree may require web-based coursework at a local community or other college depending on each student’s prior academic preparation. The program of study also includes an internship, which may be completed in the area in which the student resides.

### Health Services Management Hybrid Course Attendance

Hybrid courses are those available to both online and on campus students. The course content is available “fully” online, and a class meeting time has been scheduled. Attendance requirements are related to a student’s geographic proximity to campus.

The following **guidance** pertains to **hybrid** course listings for the HSM program.

#### Students living within a 50-mile radius:

- Required attendance at the first class;
- Attendance at additional classes at the faculty’s discretion; and
- Required attendance at any class with student presentations and/or a final seminar.

#### Students living outside the 50-mile radius:

- Encouraged attendance at the first class;
- Encouraged attendance at other scheduled classes; and
- Required attendance at classes with student presentations.

Other faculty contact with individual students are at the faculty and student’s discretion.

Faculty may waive attendance at any class, due to a personal or professional commitment, with a written request.

#### HSM Program Information

B.S. program: <http://www.sunyit.edu/programs/undergraduate/hsm>

#### Campus Residence Requirement

- The purpose of the Campus Residency is to ensure program integrity and identify areas of student weakness. Testing, seminars, student presentations and other such activities deemed appropriate to evaluate the student’s learning may be required. At this time students will meet with an advisor and could be advised of the need to repeat selected coursework or engage in other such academic activities that will satisfy the reviewing panel’s concerns.
- All students are required to participate in one campus residency per academic year. Two campus residency opportunities are available with one each Fall (September) and one each Spring (April or May).