
Health Information Management

Health information management (HIM) professionals play a critical role in maintaining, collecting, and analyzing data that physicians, nurses and other healthcare providers rely on to deliver quality healthcare. They are experts in managing patient health information and medical records, administering computer information systems and coding the diagnoses and procedures for healthcare services provided to patients. HIM professionals work in a multitude of settings throughout the healthcare industry including hospitals, physician offices and clinics, long-term care facilities, insurance companies, government agencies and home care providers. Some of the health information managers work as consultants and some establish their own small businesses. For more information about the field, check the American Health Information Management Association web site: www.ahima.org.

The Program

The health information management program is designed to prepare graduates for the rapidly growing field of health information management. The professional courses that the students study to become a health information manager cover topics such as health information science, health information terminology, computer applications in health information administration, and the evaluation of health care systems.

Graduates of the SUNYIT health information management program are eligible to write the registered health information administrator (RHIA) examination of the American Health Information Management Association.

Accreditation

The program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

Degree Options

Two degrees are offered in the health information management program:

Bachelor of Professional Studies (B.P.S)
Bachelor of Science (B.S.)

The Bachelor of Science degree program is open to freshman-level students as well as transfer students. The Bachelor of Professional Studies degree is open to transfer students only. Both degrees require the completion of 124 semester hours.

Transfer Credit

Graduates of two-year health information technology programs usually choose the B.P.S. degree option. In this degree program, students can enter with two years of transfer credit. Students can anticipate completion of the degree program in four semesters of full-time study. Transfer credit is given for prior course work in health information technology.

Graduates of other two-year technical programs also usually choose the B.P.S. degree option. Transfer credit is given for prior course work that is applicable to the major.

Transfer students from two-year liberal arts programs usually choose the B.S. degree option. Transfer credit is given for prior course work that is applicable to the major.

Each applicant's transfer credit is evaluated individually. Recommended pre-requisites for the program for transfer students include introductory courses in statistics and accounting, and a one-year laboratory sequence in human anatomy and physiology.

Residencies

Each student in the program completes three residencies*. The first residency (3 credits) is completed between the junior year and the senior year. This is normally a summer course and students should be prepared to pay summer tuition. In this residency, the student spends three weeks full time in a hospital health information department. The residency provides the student with the opportunity to gain practical experience in the technical aspects of health information management.

The second residency (1 credit) is completed in ten (10) half days during the fall semester of the senior year. This residency exposes students to various non-hospital settings.

The third residency (3 credits) is taken for three weeks during the last semester of the senior year. It takes place in the health information management department of a healthcare or health-related organization. This residency focuses on the management role of the health information manager.

Additional expenses may be incurred during the residency for transportation, housing, health testing and proper work attire. Every effort is made to place students in organizations that are within reasonable commuting distance of SUNYIT or the student's hometown. The decision regarding the proper placement of the student is made by the program faculty.

** Note: Transfer students with associate degrees in health information technology may transfer the equivalent of the first technical-level residency and the specialty rotation.*

Distance Education

Professional courses are available through the Internet/web. The program uses the State University of New York (SUNY) Learning Network for this purpose. Students interested in this option should contact the program director for the schedule of Internet/web courses. Full-time, on-campus students will be required to take some of their courses via the web. For more information, visit the SUNY Learning Network website at: sln.suny.edu.

On-campus HIM courses use an Internet supplement to the classroom environment. Distance-learning students may also participate in these courses via the Internet.

Minimum Average Required in Major

Health information management students are required to maintain a minimum 2.0 grade point average in the HIM major courses in order to qualify for graduation. These courses are listed under department requirements in the degree programs.

Second Major in Health Services Management

Students in the health information management program have a unique opportunity to complete a second major in health services management. This is because the two programs have many courses in common. The following additional courses must be taken for the second major:

ECO 405	Economics of Health Care (3)
HSM 300	Introduction to Quantitative Methods in Health Services (3)
HSM 436	Financial Management for Health Care Organizations – Case Study (1)
HSM 425	Health Care Marketing and Strategic Planning (4)

These courses may be used to meet some of the elective requirements in the health information management program.

Suggested Schedules —

Freshman Student

Freshman Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HIM 100 – 3	HIM 111 - 3
General Education – 12	General Education –12
Total 15	Total 15

Sophomore Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HIM 212 –3	HIM 220 – 3
General Education/ Arts & Sciences – 12	General Education/ Arts & Sciences – 12
CSC 311B – 1	CSC 311C –1
Total 16	Total 16

Junior Year

<i>Fall Semester</i>	<i>Spring Semester</i>	<i>Summer</i>
HIM 305 – 3	HIM 306 – 3	HIM 392 – 3
Upper-division writing – 4	MGT 318 – 4	
HSM 309 – 3	ACC 301 – 4	
HSM 311 – 3	Arts and Sciences – 4	
Other Requirements – 3		
Total 16	Total 15	Total 3

Senior Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HIM 400 – 2	HIM 410 – 3
HIM 401 – 3	HIM 435 – 3
HIM 494 – 1	HIM 440 – 3
HIM 425 – 3	HIM 493 – 2
HSM 401 – 3	HIM 495 – 3
HSM 435 – 3	
Total 15	Total 14

Transfer Student from a Health Information Technology Program

Junior Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HIM 220 – 3	HSM 435 – 3
COM 306 – 4	HSM 311 – 3
Other degree requirements – 8-9	HSM 401 – 3
	Other degree requirements – 6
Total 15-16	Total 15

Senior Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HSM 309 – 3	HIM 410 – 3
HIM 425 – 3	HIM 435 – 3
Other degree requirements – 8-9	HIM 440 – 3
	HIM 493 – 2
	HIM 495 – 3
	Other degree requirements 1-3
Total 14-15	Total 15-17

Transfer Student New to the Health Information Management Field

Junior Year

<i>Fall Semester</i>	<i>Spring Semester</i>	<i>Summer</i>
HIM 100 – 3	HIM 305 – 3	HIM 392 – 3
HIM 111 – 3	HIM 306 – 3	
HIM 212 – 3	HSM 309 – 3	
HIM 220 – 3	HSM 401 – 3	
Upper-division writing – 4	HSM 311 – 3	
Total 16	Total 15	Total 3

Senior Year

<i>Fall Semester</i>	<i>Spring Semester</i>
HIM 400 – 2	HIM 410 – 3
HIM 401 – 3	HIM 435 – 3
HIM 425 - 3	HIM 440 – 3
HIM 494 – 1	HIM 493 – 2
HSM 435 – 3	HIM 495 – 3
MGT 318 – 3	
Total 15	Total 14

**Health Information Management Program
Bachelor of Science Degree
Requirements***

Arts and Sciences – General Education (30 credit hours)

- Mathematics
- Science: Human Anatomy and Physiology I with a laboratory
- Science: Human Anatomy and Physiology II with a laboratory
- Social Science
- Courses to satisfy at least three of the following categories:
 - American History
 - Western Civilization
 - Other Civilization
 - Humanities
 - Arts
 - Language
- Freshman Composition
- Upper-division writing

Arts and Sciences – Other Requirements (31 credit hours)

	<i>Credits</i>
Oral Communication	(3-4)
Statistics	(3-4)
Spreadsheets	(1)
Word Processing	(1)
Electives	(20-22)

Department Requirements (63 credit hours)

	<i>Credits</i>
Introduction to the Health Information Management Field – HIM 100	3
Medical Terminology – HIM 111	3
Pathophysiology for Health Information Management – HIM 212	3
Data Management and Analysis for Health Information – HIM 220	3
Inpatient Coding and Classification – HIM 305	3
Outpatient Coding and Classification – HIM 306	3
Technical-Level Residency – HIM 392	3
Non Hospital Health Information Management Systems – HIM 400	2
Systems for the Evaluation and Improvement of Health Care Systems – HIM 401	3
Health Information Services Management – HIM 410	3
Research in Health Information Management – HIM 425	3
Health Care Management/Medical Information Systems – HIM 435	3
Electronic Health Records – HIM 440	3
Senior Seminar – HIM 493	2
Specialty Rotation – HIM 494	1
Management-Level Residency – HIM 495	3
Health Care and the Law – HSM 309	3
Management for the Health Professions – HSM 311	3
Introductory Accounting	3
Financial Management for Health Care Organizations – HSM 435	3
Epidemiology - HSM 401	3
Human Resources Management – MGT 318	4

Total Credits 124

* Open to freshman-level students and transfer students

**Health Information Management Program
Bachelor of Professional Studies
Degree Requirements****

Arts and Sciences – General Education (30 credit hours)

- Mathematics
- Science: Human Anatomy and Physiology I with a laboratory
- Science: Human Anatomy and Physiology II with a laboratory
- Social Science
- Courses to satisfy at least three of the following categories:
 - American History
 - Western Civilization
 - Other Civilization
 - Humanities
 - Arts
 - Language
- Freshman Composition
- Upper-division writing

Arts and Sciences – Other Requirements (10 credit hours)

	<i>Credits</i>
Oral Communication	(3-4)
Statistics	(3-4)
Spreadsheets	(1)
Word Processing	(1)
Electives	(0-2)

Department Requirements (63 credit hours)

	<i>Credits</i>
Introduction to the Health Information Management Field – HIM 100	3
Medical Terminology – HIM 111	3
Pathophysiology for Health Information Management – HIM 212	3
Data Management and Analysis for Health Information – HIM 220	3
Inpatient Coding and Classification – HIM 305	3
Outpatient Coding and Classification – HIM 306	3
Technical-Level Residency – HIM 392	3
Non Hospital Health Information Management Systems – HIM 400	2
Systems for the Evaluation and Improvement of Health Care Systems – HIM 401	3
Health Information Services Management – HIM 410	3
Research in Health Information Management – HIM 425	3
Health Care Management/Medical Information Systems – HIM 435	3
Electronic Health Records – HIM 440	3
Senior Seminar – HIM 493	2
Specialty Rotation – HIM 494	1
Management-Level Residency – HIM 495	3
Health Care and the Law – HSM 309	3
Management for the Health Professions – HSM 311	3
Introductory Accounting	3
Financial Management for Health Care Organizations – HSM 435	3
Epidemiology - HSM 401	3
Human Resources Management – MGT 318	4

Unrestricted Electives (21 credit hours)

Total Credits 124

**Open to transfer students only.