



**GANNETT ART GALLERY  
APPLICATION FOR ART EXHIBITION**

The SUNYIT Gannett Art Gallery accepts proposals for exhibition from student groups, faculty and alumni, groups or individuals, and organizations. 2011-2012 Academic year proposals are being accepted for review by the Exhibition Committee.

**Proposal Criteria**

- A clearly articulated statement of a central idea or theme for the exhibition
- Professional presentation
- Suitability for the SUNYIT venue

**Proposal Instructions**

Please submit your proposal and include the following information. You will receive an email response confirming receipt of your proposal.

The proposal should include:

- Cover letter that includes name of artist, address, email, and telephone number
- Artist's resume (for each artist) or information about you/your group
- Visual support of proposed exhibition – at least 8-10 digital images, photos, etc. or a link to a website featuring such images
- Technical requirements for exhibition – Internet connection, digital projection, etc.

The proposal should include a synopsis of information such as the title of the exhibit, why this work is being brought together for exhibition, what types of media will be represented, approximately how many pieces will be shown, what are the approximate dimensions, and how does the artwork relate to each other (i.e. theme, concept, style), and to the space (college campus environment). Please include how much space your exhibit will need to be displayed in a professional manner. Include any additional specifications or logistics that will impact this exhibit.



**PROPOSAL APPLICATION**

**Contact person:** \_\_\_\_\_ **Telephone :** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Exhibit Title:** \_\_\_\_\_

**Exhibition Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**If this is a student group, please indicate contact information of faculty sponsor:**

\_\_\_\_\_

**Thank you for your interest. The Cultural and Performing Arts Exhibition Committee will meet periodically to review proposals and will contact you regarding your proposal.**