

2007-2008 Verification Worksheet

Federal Student Aid Programs

Your application was selected for review in a process called "verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and with signed copies of your 2006 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you've submitted, corrections may need to be made.

- What you should do:**
1. Collect your (and your spouse's or parents') financial documents (**signed Federal income tax forms, W-2's, etc.**).
 2. Complete and sign the worksheet. (Parent must also sign if their information is given.)
 3. Contact us at (315) 792-7210 if you have questions about completing this worksheet.
 4. Bring, mail, or fax the completed worksheet, tax forms, and any other required documents to our office.

You must provide all required documents within 60 from the first date of request for information. If we do not receive the documents by that date we will not be able to process financial aid for you.

A. Student Information

<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	<i>Social Security Number</i>	
<i>Address (include apt. #)</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Date of Birth</i>	<i>E-mail Address</i>		<i>Phone Number (include area code)</i>	

B. Family Information

- Independent Students:** List the people in **YOUR** household; include
- yourself, and your spouse if you have one
 - your children, *if you will provide more than half of their support* from July 1, 2007 through June 30, 2008; and
 - any other people *if they now live with you, and you provided more than half of their support* and will continue to provide more than half of their support from July 1, 2007 through June 30, 2008.
- Dependent Students:** List the people in your **PARENT'S** household; include
- yourself and your parent(s) (**including stepparents**) even if you do not live with your parent(s)
 - your parents' other children, even if they don't live with your parent(s), *if they provide more than half of their support* from July 1, 2007 through June 30, 2008, *or the children would be required to provide parental information when applying for Federal student aid*; and
 - any other people *if they live with your parents*, and your *parents provide more than half of their support* and will continue to provide more than half of their support from July 1, 2007 through June 30, 2008.

Write the names of all household members. If other household members (excluding parents) attend college at least half-time between July 1, 2007 and June 30, 2008, and will be enrolled in a degree diploma or certificate program, please provide college name in "college" column. If you need more space, attach a separate page.

Full Name	Age	Relationship	College (if applicable)
<i>Example: Martha Jones</i>	<i>24</i>	<i>Wife</i>	<i>not attending college</i>
		Self	SUNYIT

C. Tax Forms and Income Information

- Independent Students** submit checked items:
- signed copy of your 2006 Federal Income Tax return** (includes the 2006 IRS Form 1040, 1040A, 1040EZ, Telefile Tax Record, a tax return from Puerto Rico or a foreign income tax return)
 - signed copy of your spouse's 2006 Federal Income Tax return** (if applicable)

- Dependent Students** submit checked items:
- signed copy of your 2006 Federal Income Tax return** (includes the 2006 IRS Form 1040, 1040A, 1040EZ, Telefile Tax Record, a tax return from Puerto Rico or a foreign income tax return)
 - signed copy of your parents' 2006 Federal Income Tax return** (the parent(s) who provided income information on the FAFSA)

If you need a copy of your tax return, call the IRS at 1-800-829-1040. Request a free transcript of your 2005 tax return (Form 1722). **For those that DID NOT FILE, complete the "Non-Tax Filers" section below.

- Non-Tax Filers** (Students, spouses and/or parents that did not work in 2006, list employer name as "none")
For those who did not and are not required to file a 2006 Federal Tax Return, list below the student, spouse and/or parent's name, relationship to student and employer's name and the amount earned. **Attach W-2 forms.**

Name/Relationship	Employer Name	Amount Earned
		\$
		\$
		\$

- Both tax filers and non-tax filers must list any untaxed income received in 2006. Be sure to enter zeros if no funds were received.** (See Worksheets A and B of the Free Application for Federal Student Aid (FAFSA)). Failure to complete this section will delay the processing of your financial aid.

Student (spouse)	Calendar Year 2006	Parent(s) (step-parent)
	FAFSA WORKSHEET A:	
\$	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include food stamps.	\$
\$	Social Security benefits received for all household members that were not taxed (such as SSI).	\$
	FAFSA WORKSHEET B:	
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including amounts reported on W-2 Form Boxes 12a-d, codes D, E, F, G, H, and S. Include untaxed portions of 401(k) and 403(b) plans.	\$
\$	Child support received for all children. Don't include foster care/adoption payments.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study Allowances.	\$
\$	Any other untaxed income and benefits, not reported elsewhere, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, combat pay not reported on the tax return, etc. Don't include student aid, WIA benefits, non-tax filers' combat pay or benefits from flexible spending arrangements, e.g., cafeteria plans.	\$
\$	Money received or paid on your behalf (e.g. bills) not reported elsewhere on this form.	\$XXXXXXXX

D. Sign this Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

_____ Date _____

Parent's Signature (Dependent Students Only)

_____ Date _____