

SUNY Institute of Technology
Financial Aid Consortium Agreement
With

(Name of Host Institution)

Section I (to be completed by the student)

Students enrolled and matriculated at SUNY Institute of Technology may receive financial aid for those courses taken at another institution if those courses are applicable to their program of study and are not offered by SUNYIT during the term specified below. In order to receive financial aid, federal regulations require that a Consortium Agreement must exist before a home institution can process financial aid for students attending another institution (Host). Therefore, the two institutions named above herein enter into a Consortium Agreement for:

Student's Name: _____ SSN: _____

Local Address: _____

Telephone Number: _____ Email Address: _____

Academic Major: _____

Term: Summer _____ Fall _____ Spring _____

The student must:

1. Take courses at the Host Institution which are not offered by SUNYIT at any time during the semester and which are transferable to their degree program at the Institute.
2. Be matriculated in a degree-granting program at SUNYIT and making satisfactory academic progress as specified by the Institute's published policy.
3. Be enrolled for at least 3 credit hours at SUNYIT during the semester specified above.
4. Submit a completed "Petition To Take Courses At Another College" form to the Registrar's Office at SUNYIT. (This form is available at the Registrar's Office.)
5. Submit this completed Consortium Agreement to the Financial Aid Office at SUNYIT.
6. Submit a copy of the registration form and billing statement from the Host Institution to SUNYIT's Financial Aid Office.
7. Make payment arrangements with the Host Institution. It is the student's responsibility to pay the Host Institution any monies due by their due date. SUNYIT will pay the student any aid due on SUNYIT's disbursement schedule. SUNYIT does NOT pay the Host Institution.
8. Submit grade transcripts from the Host Institution upon completion of the course(s) to the Financial Aid Office and the Registrar's Office at SUNYIT within 3 weeks after the enrollment period.
9. NOT be receiving financial aid from the Host Institution.

I understand that I can only receive financial aid from one institution and it must be from SUNY Institute of Technology. If I drop any credit hours or withdraw completely during the term specified, I may be required to repay financial aid (including student loans). I also understand that my eligibility for financial aid for future semesters will be subject to the provisions outlined in the Academic Requirements for Financial Aid brochure. In order to receive financial aid under a consortium agreement, I must complete this form each semester.

Student's Signature: _____

Date: _____

Section II (to be completed by the Student's Academic Advisor at SUNY Institute of Technology)

(Over)

Applicable courses taken at Host Institution:

Course Number	Course Name	Credit Hours	Apply to Program as: (ex: humanities elective)

I certify that the above-named student has been approved to enroll at the aforementioned Host Institution for the term specified and that the courses listed above are applicable to the student's program of study and not offered by SUNYIT during the semester being taken.

Advisor's Signature: _____ Date: _____

Printed Name: _____ Academic Department: _____

Section III (to be completed by the Registrar at SUNY Institute of Technology)

I certify that the courses listed above are not offered by SUNY Institute of Technology during the semester they are being taken.

Signature: _____ Date: _____

Section IV (to be completed by a Financial Aid Officer at the Host Institution)

Will the student receive financial aid at your institution? Yes No

If "Yes," STOP. Do not complete the remainder of this form. Please return it to the student. If "No," please complete the remainder of this form.

Number of credit hours student is enrolled for at your institution: _____
 Period of enrollment that the student will attend your institution: From / / To / /
mm dd yy mm dd yy

Cost of Attendance:

Tuition/Fees: \$ _____
 Books/Supplies: \$ _____
 Room/Board: \$ _____
 Transportation: \$ _____
 Personal/Misc.: \$ _____
 Total: \$ _____

Pell Grant Cost of Attendance: \$ _____
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Note: SUNY Institute of Technology will determine necessary return of Title IV aid calculations, monitor satisfactory academic progress, certify and pay TAP awards for eligible students, award the students degree, report students enrollment to NSLDS and include student data as part of its FISAP report.

Certification: The Host Institution agrees NOT to provide financial aid funds to the above-mentioned student for the term specified. If the student withdraws from any courses taken under this Agreement, the Host Institution will notify the Financial Aid Office at SUNY Institute of Technology.

Signature of Financial Aid Officer: _____ Date: _____

Printed Name: _____ Telephone Number: _____