

SUNY INSTITUTE OF TECHNOLOGY AT UTICA/ROME

2012 SUMMER SESSION CALENDAR

REGISTRATION – INFORMATION ON BACK

SESSION I (4-Week Term: May 29 – June 22)

May 18	(Thurs)	Payment or Valid Deferral for summer 2012 must be received by end of business day
May 28	(Mon)	MEMORIAL DAY HOLIDAY – CAMPUS CLOSED
May 29	(Tue)	Classes Begin
May 30	(Wed)	Last Day to Add/Register for Courses
May 31	(Thurs)	Last Day to Drop Without Academic Record *
June 1	(Fri)	Withdrawal (W Grade) from Courses Begins *
June 13	(Wed)	Last Day to Officially Withdraw (W Grade) from Courses *
June 22	(Fri)	Classes End (Make up day for Memorial Day Holiday)
June 26	(Tue)	Final Grades are Due by 12:00 PM

SESSION II (4-Week Term: June 25 – July 20)

June 25	(Mon)	Classes Begin
June 26	(Tue)	Last Day to Add/Register for Courses
June 27	(Wed)	Last Day to Drop Without Academic Record *
June 28	(Thur)	Withdrawal (W Grade) from Courses Begins *
July 4	(Wed)	INDEPENDENCE DAY OBSERVED – CAMPUS CLOSED
July 11	(Wed)	Last Day to Officially Withdraw (W Grade) from Courses *
July 20	(Fri)	Classes End (Make up day for Independence Day Observance)
July 24	(Tue)	Final Grades are Due by 12:00 PM

FULL TERM (8-Week Term: May 29 – July 20)

May 18	(Thurs)	Payment or Valid Deferral for summer 2012 must be received by end of business day
May 28	(Mon)	MEMORIAL DAY HOLIDAY – CAMPUS CLOSED
May 29	(Tue)	Classes Begin
June 5	(Tue)	Last Day to Add/Register for Courses
June 7	(Thur)	Last Day to Drop Without Academic Record *
June 8	(Fri)	Withdrawal (W Grade) from Courses Begins *
June 22	(Fri)	Make up day for Memorial Day Holiday
July 3	(Tue)	Last Day to Officially Withdraw (W Grade) from Courses *
July 4	(Wed)	INDEPENDENCE DAY OBSERVED – CAMPUS CLOSED
July 20	(Fri)	Classes End (Make up day for Independence Day Observance)
July 24	(Tue)	Final Grades are Due by 12:00 PM

* Add/Drop, Late Registration, Withdrawal Fees Charged.
See Back Page for Refund Schedule.

2012 SUMMER REGISTRATION INFORMATION

Advance registration (April 9 – April 13) is for currently enrolled students on a first come, first served basis.

CONTINUOUS REGISTRATION FOR ALL STUDENTS:

REGISTER BY WEB April 9 - May 18. Electronic notification of your bill will be sent beginning April 13, 2012 and payment is due by Thursday, May 18. Only currently enrolled or former students with a UserID and PIN may Web register. ***NOTE THAT YOU CAN NOW PAY ON-LINE!**

OR

REGISTER IN PERSON in the Registrar's Office from Monday, April 16 up to the last day to add a class according to the session you are enrolling in. Electronic notification of your bill will be sent beginning April 13, 2012 through May 11, 2012. Payment is due by Friday, May 18. Payment or valid deferral is required at registration starting Monday, May 14.

OR

REGISTER BY TELEPHONE (315) 792-7262 during normal business hours from Monday, April 16 up to the last day to add a class according to the session you are enrolling in. Electronic notification of your bill will be sent beginning April 13, 2012 through May 11, 2012. Payment is due by Thursday, May 18. Credit card payment or valid deferral is required at registration starting Monday, May 14.

Refund Schedule for Session I (4-Week Term: 5/29/12 - 6/22/12)

Date	Tuition Refund	Fee Refund
Registration to 5/30/12	100%	100%
5/31/12 to 6/4/12	50%	0%
6/5/12 to End of Term	0%	0%

Refund Schedule for Session II (4-Week Term: 6/25/12 - 7/20/12)

Date	Tuition Refund	Fee Refund
Registration to 6/26/12	100%	100%
6/27/12 to 7/1/12	50%	0%
7/2/12 to End of Term	0%	0%

Refund Schedule for Full Term (8-Week Term: 5/29/12 - 7/20/12)

Date	Tuition Refund	Fee Refund
Registration to 6/4/12	100%	100%
6/5/12 to 6/11/12	40%	0%
6/12/12 to 6/18/12	20%	0%
6/19/12 to End of Term	0%	0%